



To: ATB Financial

Identity Verification Certificate (“IVC”)

Property Address:

Prior to advancing funds, we require that you confirm the identity of each mortgagor, guarantor and signing officer in accordance with our Instructions to Solicitor, and send this fully completed and signed IVC to us. Each Mortgagor, Guarantor and Signing Officer is required to be physically present at the time you confirm his or her identity. If required under our Instructions to Solicitor, funds may not be advanced until we have received and approved the IVC.

- For individuals**, you must record in (1) below the following information for each mortgagor, guarantor and, where applicable, signing officer:
 - Full Name
 - Particulars of the Acceptable Identification (as defined on Acceptable Forms of Identification) produced to you by the individual
- For corporations and other entities**, you must record in (2) below the corporation's or entity's registration number, the type of record referred to and, where applicable, the source of the electronic record.

Individuals and corporate/other entity signing officers. Particulars of identification produced by each mortgagor, guarantor and, where applicable, signing officer:

Mortgagor/Guarantor/Signing Officer Full Name

Identification Viewed from Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
_____	_____	_____
Jurisdiction (Province/Territory)	Country of Issue	
_____	_____	

Mortgagor/Guarantor/Signing Officer Full Name

Identification Viewed from Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
_____	_____	_____
Jurisdiction (Province/Territory)	Country of Issue	
_____	_____	

Mortgagor/Guarantor/Signing Officer Full Name

Identification Viewed from Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
_____	_____	_____
Jurisdiction (Province/Territory)	Country of Issue	
_____	_____	



Corporations and other entities. Particulars of information ascertained for each mortgagor and guarantor which is a corporation or other entity:

Name of Corporation or other entity

Type of entity (e.g., corporation, partnership, other entity, [specify])

Registration Number

Type of Record referred to

(If applicable): Source of the electronics version of the record (must be a source which is accessible to the public)

Description of the client's primary products and services (the Nature of the Business)

3. If a mortgagor, guarantor or signing officer does not have Acceptable Identification:

Record below the details of two other identity documents, one of the IDs should be original government-issued identification.

Mortgagor/Guarantor/Signing Officer Full Name

Date of Birth (mmm/dd/yyyy)

Identification 1

Type

Number

Country of Issue

Jurisdiction (Province/Territory)

Expiry Date (mmm/dd/yyyy)

Identification 2

Type

Number

Country of Issue

Jurisdiction (Province/Territory)

Expiry Date (mmm/dd/yyyy)

Certificate of Solicitor

I have complied with your instructions set out above and in the section of the Instructions to Solicitor entitled "Ascertaining the identity of each Mortgagor, Guarantor and Signing Officer".

Date (mmm/dd/yyyy)

Name of Solicitor

Signature of Solicitor

Return this completed form as part of the Solicitor's Final Report

Acceptable Forms of Identification

Prior to disbursement of funds, we require you to ascertain the identity of each mortgagor, guarantor and, where applicable, signing officer. Each mortgagor, guarantor and where applicable, signing officer must present to you for examination one piece of Identification from the list below.

Identification must be government issued, have the person's name and photo. All identification must be original, valid, legible and not substantially damaged. Each mortgagor, guarantor and signing officer is required to be physically present when you ascertain his or her identity. The expiry date must be recorded for all documents except Certificate of Canadian Citizenship and Certificate of Naturalization.

If a mortgagor, guarantor or signing officer does not have any Acceptable Identification, please complete Section 3 of the IVC Form and send it to us immediately for review.

- Canadian Passport
- Certificate of Canadian Citizenship or Certificate of Naturalization with photo (laminated card only)
- Certificate of Indian Status issued by Government of Canada
- Correctional Service Canada identification card with the individual's name and photo
- Driver's license issued in Canada, as permitted to be used for identification purposes under provincial law
 - If a driver's license is presented, record the jurisdiction (province, territory or state) and country in which the license was issued.
- Document or card, with the individual's photo and signature, issued by any of the following authorities or their successors:
 - Alberta registries
 - Department of Government Services and Lands of the province of Newfoundland and Labrador
 - Department of Service, Nova Scotia and Municipal Relations
 - Department of Transportation and Public Works of the province of Prince Edward Island
 - Department of Transportation of the Northwest Territories
 - Insurance Corporation of British Columbia
 - Saskatchewan Government Insurance
 - Service New Brunswick
 - Department of Community Government and Transportation of the Territory of Nunavut
- Ontario Photo Card issued by the government of Ontario
- Manitoba Identification Card (MPIC) issued by the Manitoba Public Insurance Corporation
- NEXUS or CANPASS Air membership card issued by Canada Border Services Agency or United States Customs and Border Protection
- Government of Canada employee identity card with the individual's name and photo
- Liquor Control Board Age of Majority (BYID) card
- Provincial or federal police force identification
- Permanent Resident (PR) Card
- Canadian Firearms License
- Canadian Forces Identification card
- United Kingdom passport
- United States passport
- United States Permanent Resident Card (Green Card)
- United Kingdom driver's license
- United States driver's license
- United States Certificate of Citizenship
- United States Certificate of Naturalization
- Yukon General ID